

Securing Online Meetings

Download video conferencing app from reliable resource. E.g. Google Play, Apple App Store	Setup strong password, enable multifactor authentication and control who can join meeting.	Control what you share on the platform. Blur the background. Control microphone and camera features.	Do not share the meeting link publicly. Enable password to enter the meeting.	Use secure file-sharing features or platforms to avoid any confidential information leakage.
Try using HIPAA compliant video conferencing platforms.	Be vary of the shared links and only click the ones you are aware about.	Enable waiting room approval system which adds an extra layer to access the video conferencing platform .	Be on the lookout for uninvited and unknown participants.	Keep track of where the information of meeting is being shared.
	Blocking calls from outside of your organization will add additional layer of security.	At the end of the meeting make sure all links are closed securely.	Make sure your video conferencing app is upto date.	